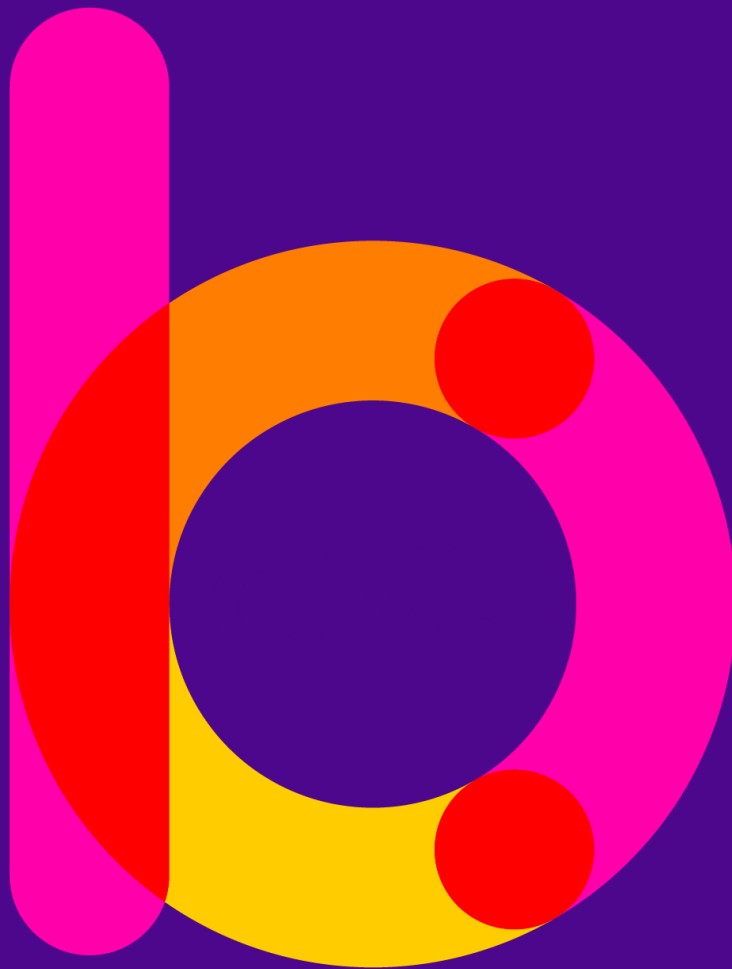


Quarter 4 Reporting



January - March 2023



A few words from Dawn Yates-Obé, Chief Executive of Bolton CVS...

We've reached the end of the 2022/23 financial year, and what a year it has been! Bolton CVS continues to receive incredible support from our members and partners across Bolton; and together we continue to evolve the infrastructure support offer for the Voluntary, Community and Social Enterprise Sector in Bolton.

In this quarter 4 report, which also gives some headline figures for the full year, you get a sense of the rich and diverse services and activities provided everyday by our incredible VCSE sector colleagues. You can also see the increasing investment from our valued cross-sector partners and supporters, who know that investing in our VCSE sector is an investment into the heart of our communities.

Huge thanks to Bolton Council colleagues for continuing to invest in local infrastructure and explore more ways we can collaborate and add value together, and to our other key stakeholders including Bolton at Home, 10GM, Bolton NHS Foundation Trust, Bolton GP Federation, GMCA and all those we've had the good fortune to partner with in 2022/23. For strategic leadership, wisdom and guidance we thank our invaluable Trustees, volunteering their time because they are passionate about supporting the VCSE sector to do what they exist to do for the people of Bolton, as well as they possibly can.

The biggest thanks, of course, goes to all those who volunteer and work in the 1,672 VCSE organisations and groups across Bolton – YOU ARE AMAZING!

2022 – 2023 in Numbers

[Click here to see how we have evolved in 22/23](#)

These are the total numbers for the financial year:

- **£1, 599, 892 in grants and investments** made to **365 groups** and organisations
- **368 volunteering enquiries** managed, **237 individuals** received one to one support, **175 direct connections** made to volunteering opportunities
- Overall, **259** VCSE groups and organisations have been supported in a development capacity
- **97 eBulletins** delivered to **2,681 people** across the sector (weekly, TGI Friday and training programme)
- **55 training** sessions with **347 participants**
- **6 Voluntary and Community Sector Forums** held with **167** in attendance

Engagement

Quarter 4, 2022 – 2023



77,802
website hits

The most viewed pages this quarter are: Bolton CVS Homepage, Bolton's Fund, Job Vacancies, Training and Bolton CVS Volunteering Services.



5,906
followers

This quarter, we have had **54** new followers, sent out **28** tweets, had **215** mentions and the Bolton CVS profile was visited **1,061** times.



2,883
followers

This quarter, we have had **201** new followers and **52** page likes. The Bolton CVS Facebook page now has a total of **2,418** likes.



260
followers

This quarter, we have received **63** new followers



The Find a Group function on the website has had **902 page views**, with **744 unique page views**. On average users are spending **30 seconds** on the page.

There have been **3 new organisations** included in the Find a Group listing function.

Engagement

Additional Information



13 weekly eBulletins have been sent out reaching **2,584** recipients.

3 TGI Friday e-shots, **3** training programme e-shots and **3** funding e-shots shared.

68 groups promoted in the weekly eBulletins.

9 consultations and surveys were promoted via eBulletins and social media, ensuring Bolton CVS provides a comprehensive response to local key consultations and giving a voice to people across Bolton's VCSE sector.

Bolton CVS has been mentioned **4** times in press releases during Quarter 4.

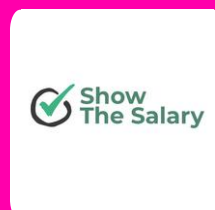
This quarter, we trialed an all-new way of presenting the information in our eBulletin, by splitting up Bolton CVS and In the Community News and launching an all new monthly eBulletin in the hopes of increasing our engagement and getting the most pertinent information to the sector as efficiently as possible.

[Click here to see the changes in engagement](#)

Q4: Events Attended

- Active Lives event at High St Library and Central Library
- Bolton Arena event
- Staff Health and Wellbeing Benefits event

Engaged with 107 people altogether



Bolton CVS supports the **Show The Salary** campaign.

Training

Quarter 4, 2022 – 2023

Click here to hear feedback from one of our training participants!



11

sessions

80

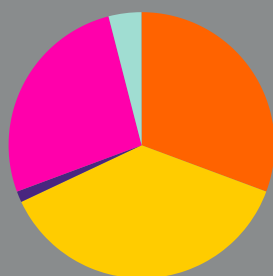
participants

11 training sessions with 80 participants from 50 different VCSE groups.

Size of groups accessing training



How individuals found out about training



■ Bolton CVS Website (30.67%) ■ E-mail (37.33%)
■ Facebook (1.33%) ■ Word of Mouth (26.67%)
■ Other Source (4%)

The **Volunteer Passport** scheme provides potential volunteers with a suite of basic training sessions to ensure they are 'volunteer ready'. In this quarter, **85 people** were signposted to the training.

9 people have completed the Volunteer Passport training, currently working with Bolton College on accessibility to the session.

'I think it will enable me to feel more confident about safeguarding as a whole, but also to feel confident to say anything even if I am unsure is always better than to do nothing. I found it useful to share discussions and the resources sent out have been very useful to look through.'

Comment from a participant attending the Safeguarding Children and Young People training.

'I learned something new and it will be really helpful when working out costs. You have removed a lot of my anxieties around costing.'

Comment from a participant attending the Full Cost Recovery training.

Volunteering

Quarter 4, 2022 – 2023

80

Volunteering enquiries

75

One to One Support

72

Direct connections made

46

Organisations supported

This quarter **2 Volunteer Development Network** meetings have been held with **28 participants** in attendance who were interested in learning more about volunteer development.

Samim, our Volunteer Development Officer, delivered **3** sessions of the **Benefits of Volunteering** Workshop at Bolton College, engaging with **60 students** who were interested in learning more about volunteering.

The Workshop was delivered to Sapphire Partnership service users, students at Rivington and Blackrod High School, students at Deane and Derby Learning Centre and participants through Bolton CVS Stronger Together Training Programme to a total of **201 participants**.

Photos of Benefits of Volunteering Workshop



'Many thanks for delivering the Benefits of Volunteering session today. If we were to repeat this session again or build on the information delivered today I think it may be worth planning another session to go through the available opportunities with our service users and connecting them to the organisations in order for them to fully participate in volunteering. We appreciate that your input was language appropriate to meet our clients' needs.'

- Comment from participant attending Benefits of Volunteering Workshop.

Funding

Quarter 4, 2022 – 2023

7

Funding programmes open

73

Grants approved

£633,167

Total amount awarded

39

Groups supported

No funding returned this quarter

The **£633,167** of grants awarded during the quarter were from the following funds

Bolton's Fund	£520,889
Violence Reduction Unit	£100,000
Bolton Community Homes	£9,298.30
Big Local	£2,980

£253,500 grant funding secured by Bolton VCSE groups from external funders, including sponsors.

19 external funders promoted in weekly eBulletin and **77** funding opportunities promoted across Greater Manchester.

'Zahid...With your support and intervention, today after many months of emails and calls we were given the key to the Christine Partington House for KRIMMZ to use as a base with BRASS by Bolton at Home.

We are ever so grateful to you and the time you spent in supporting our group to allow us to have access to this safe space, as you know we did not have a base where we can work from, and the space inside although small, can be used to hold workshops for our women and girls.

Thank you so much for helping our small group getting access to a vital space for our volunteers and service members to utilise.'

– Khadija, KRIMMZ Girls' Youth Club CIC.

Bolton's Fund

Quarter 4, 2022 – 2023

In Quarter 4, Bolton's Fund made up £520,889 of the total amount awarded through grants administered by Bolton CVS.

Of that, £490,889 was from the original Bolton's Fund allocation from Bolton Council.

An additional £30,000 Contain Outbreak Management Fund (COMF) money was contributed to Round 36 via Public Health.

The remaining funding (£112,278) came from the Big Local partnership the Bolton Community Homes partners and the Greater Manchester Combined Authority (GMCA).

The following rounds of Bolton's Fund were administered in Quarter 4:

1. Bolton's Fund Round 31 – Small Grants – All Themes
2. Bolton's Fund Round 36 – Positive Activities in Bolton
3. Bolton's Fund Round 37 – Easter Holiday Activity and Food (HAF)
4. Bolton's Fund Round 38 – Community Assets Transfer
5. Bolton's Fund Round 39 – Cleaner and Greener Bolton
6. Bolton's Fund Round 36 – Positive Activities for Bolton

The summary reports for Bolton's Fund awards can be found [here](#).

Bolton CVS also administered the following grants:

Tonge with the Haulgh – Big Local Grants
Bolton at Home Community Investments
Greater Manchester Violence Reduction Unit: Community Led Approaches – Bolton Year 2

Social Prescribing

Quarter 4, 2022 – 2023

59

Total referrals

70

Organisations referred to

10

Events and sessions held

2

Groups visited

10

Partners worked with

A number of bespoke gift packs were delivered to patients who were nominated by the Community Therapy Team. These people had been chosen by the team when they visited and the house seemed particularly cold or there wasn't much food available.

I coordinated these packs in partnership with Bolton Rotary Club who funded the goods included in them along with some donations from Tesco. The packs were designed by me to try to help alleviate the effects of the cost of living crisis and contained items such as blankets, hot water bottles, socks, food that either didn't need heating or could be heated quickly or made using boiling water, along with a pack of biscuits and chocolate for a treat and some basic toiletry items. I included an information pack of services that people could contact for help with bills and food and welfare provision.

20 of these packs were donated by Bolton Rotary Club and delivered by myself and members of the Community Therapy Team.



Income

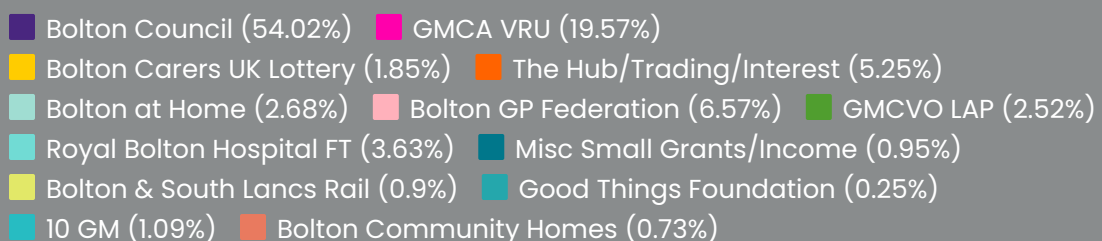
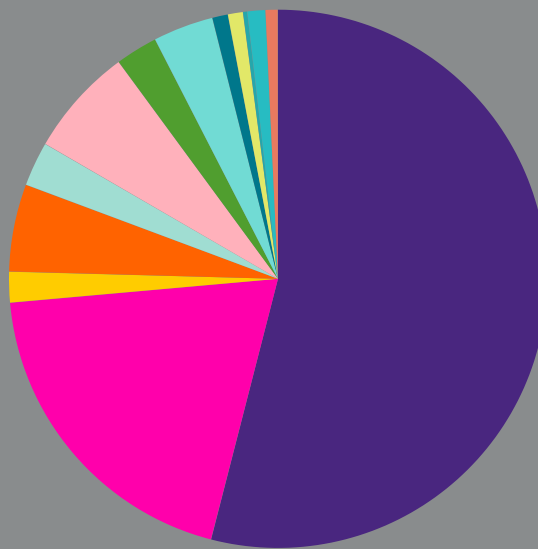
2022 – 2023

Our income this year is generated via the following streams:

- The Hub – Tenants & Room Hire
- Defined projects e.g. Social Prescribing Link Worker (Royal Bolton Hospital FT) and Peer Navigator Programme (Bolton at Home)
- Funding Grants Programmes e.g. Bolton’s Fund (Bolton Council) and Violence Reduction Unit (Greater Manchester Combined Authority)
- Infrastructure Grants – Bolton Council

Below you can find the total income by Funder for 2022 – 2023

Income Analysis By Funder



Total income for 2022 – 2023: £3,111,185.22

Project Delivery

Quarter 4, 2022 – 2023

8

Groups engaged with

Bolton GP Federation project around health inequalities – setting up pop-up clinics in community settings

10

Volunteers trained

Civil Contingencies planning – working with partners at Bolton Council and GM Resilience Unit.

10

Sessions attended

Had a Bolton CVS presence

7

Groups engaged with

Art of the Possible project – partnership with Public Health and Bolton at Home to capture the impact of Covid

Over **300 people** attended the health inequalities clinics, some of the health checks led to other referrals.

Unlocking Wellbeing: a 3 year Lottery funded project to identify barriers in the system for carers and to work with strategic partners to improve services. Natalie Holt, one of Bolton CVS' Project Coordinators, will support the partnership to deliver this programme.

ACEs/Trauma Informed: working with Kerry Tottingham from A Brilliant Thing to support VCSE organisations to learn and become more 'trauma informed'. This has been commissioned by Bolton Council and is part of a borough wide focus.

We Are Here: developed a training session for the purpose of health and care staff in Bolton to have a better understanding of the VCSE sector. This will be part of the Stronger Together Training Programme.

'Underpinning this is the vital involvement of Bolton CVS, who have been central in facilitating our approach to co-design, engage, promote and co-deliver with these groups and communities.'

– Comment from Dawn Lythgoe, speaking about the Health Inequalities Clinics, Bolton GP Federation.

Development

Quarter 4, 2022 – 2023



53

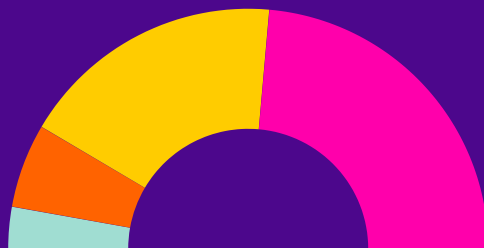
groups were provided with support in this quarter



7

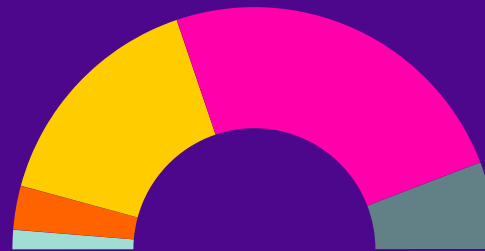
individuals supported around setting up a new organisation/group in this quarter

Size of organisations supported



Large (5.66%) Medium (11.32%)
Small (35.85%) Micro (47.17%)

Hours of support given



Large (2.6%) Medium (5.84%)
Small (31.17%) Micro (48.7%)
Individuals (11.69%)

'Thank you so much for a quite brilliant presentation last night. We now have a sizeable light at the end of the tunnel and that is down to you – and Rob. The help and advice you have given us has been invaluable.'

– John Bullen, Over Hulton Community Group

Type of support given:

Direct Board and CEO support around governance, safeguarding, policies, registering as a charity, reporting requirements

Supporting potential community asset transfers

Support to apply for funding

Setting up bank accounts

Networking and publicity

General support around governance, policies, DBS checks, training, measuring impact and volunteer development

Setting up a group, CIC or CIO

Refugee and Asylum Seeker Project Worker

Our Refugee and Asylum Seeker Project Worker is responsible for coordinating and supporting events and activities to facilitate community cohesion and integration with refugees and asylum seekers, with particular emphasis on Ukrainian guests and sponsors.

4 events were held reaching between 30 to 40 guests and sponsors, including an International Women's Day event at the Albert Halls and visits to Bolton Museum and Bolton Library.

Membership

In total, there are **614** Bolton CVS Members, from that 546 are full members, 68 are associate members and **0** members have disbanded.

This quarter, we had **9 new members** awaiting approval, these groups are; **Westhoughton Allotment and Gardening, Community Rocks, Bolton Communicators, Circle of Inspirational Calm CIC, VoiceAbility Advocacy, North West Numbers CIC, Bolton Metro Swim Squad, Friends Of Holly Hulton Dance Academy and Harc Studio's Dance and Performing Arts.**

Arwah Kashif, Bolton CVS volunteer working on our membership, has been trained on the processes for new members and is compiling our Board of Trustee report. Arwah is part of the Membership Working Group to give input into our revised Membership offer.

Social Value



In this quarter no organisations have undertaken a 'Healthcheck'.

8 groups are working towards acquiring the Bolton Mark.

Bolton CVS are having conversations with partner organisations to galvanise the current interest and enthusiasm to create a cross-sector understanding of social value and work closely to create positive outcomes for Bolton communities.

Social Enterprise

20

Groups supported

10

New contacts

5

Applications for LAP funding

6

Events delivered

Events Attended:

- 1 x SE Network event attended by 13
- 3 x Drop-In sessions in Farnworth, Kearsley & Little Lever attended by 5
- 2 x Active Communities events attended by Proper Good reps with stand

This quarter focused on embedding the new Project Coordinator, Lisa Forrest, and planning for year 2 of the Proper Good programme.

1-2-1's were held with 6 Social Enterprises through Drop-in's and meetings.

'I really do appreciate your help, I know like you, the power of a good network and the doors you have opened today along with the insights provided have just been phenomenal.'

- Liam Brennan of Left Foot Forward



Accessibility

Quarter 4, 2022 – 2023

Bolton CVS and The Bolton Hub continues to be a centre for community activity and action in Bolton.

We are committed to ensuring accessibility of our services both within The Bolton Hub and within the community.

Rent a Desk

The Bolton Hub is offering desk space and a great range of services available to hire on a daily basis. Printing, copying and mail box facilities are available at an additional charge.

- Building access Monday to Friday from 8.30 am – 5.00 pm
- High speed Wifi
- Kitchen facilities
- Free tea and coffee
- Fully accessible building
- Discounted rate for meeting room hire

Email our team at hub@boltoncvs.org.uk if you are looking to rent a flexible desk space, we will be happy to provide more details.

8 free room hires provided to Beacon Counselling Service, Proper Good, Bolton Council, Youth Leads and Bright Direction Training.

'We hold our Committee Meetings once per month and our annual AGM at The Bolton Hub. The evening hours are convenient and the central location near the bus station with parking nearby. The rooms are reasonably priced and easy to book. All the staff are always polite and very helpful.'

Member of Bolton Ramblers



'I am a member of u3a. We use The Bolton Hub as a venue for several of our activities including History, Scrabble, Classical Civilization, Quizzes, Language, International Studies, Maths, Music Choice, Music Appreciation, Philosophy, Poetry, Psychology, Rummikub and Topical Science.'

'The Bolton Hub has a friendly and actively supportive environment. All the staff are quick to solve any issues and provide any help needed. Rooms are accessible, well lit, warm and provide excellent technical support. All staff are always cheery and helpful.'

– A Settle, Bolton u3a

Influential Voice & Collaboration

Quarter 4, 2022 – 2023

Business Development

New opportunities for Bolton CVS:

- Second stage of joint application to Foundational Economy Innovation Fund to support community venues to adapt post-Covid.
- Gained support from Pilotlight to explore new areas of development for Bolton CVS.

New opportunities for VCSE sector:

- Bolton CVS are part of task & finish group exploring options for Bolton to use the Making Every Adult Matter (MEAM) approach better by coordinating services for people experiencing multiple disadvantage.
- Bolton CVS has inputted into the design of GM Moving Funding for health and fitness projects across Greater Manchester.
- Working with the Chamber of Commerce on developing local corporate's understanding of the value of VCSE sector.

Cross sector working:

Health Inequalities grant brings together cross-sector partners to tackle systematic issues for carers, people from BAMER backgrounds and people who are economically disadvantaged. Bolton CVS are delivery partners alongside Bolton Carers Support and Bolton Solidarity Community Association.

Inclusive Economy:

Bolton CVS have been key to co-designing the VCSE Inclusive Working Delivery Planning for Stage two of the VCSE Accord – 2023-26 implementation.

The Greater Manchester Combined Authority Violence Reduction Unit has further invested in the Community-led programmes across Greater Manchester (GM).

Bolton CVS administers grants across GM to support alliances made up of local VCSE organisations who ensure holistic provision is targeted at individuals, families, schools and communities of highest need.



DOING THINGS DIFFERENTLY FOR
GREATER MANCHESTER'S COMMUNITIES

www.greatermanchester-ca.gov.uk

Partnerships

Partnership and collaborative working is very important to us at Bolton CVS, as such members of our team continue to participate in **97** strategic Boards and Partnerships across Bolton and Greater Manchester.

Case Studies

Quarter 4, 2022 – 2023



Case Study: Tonge Moor Allotment Society

Development Officer Rob Bakewell was tasked to help Tonge Moor Allotment Society with writing a successful funding bid. Just before their meeting was scheduled, two members of their management committee resigned, leaving them without the minimum requirement needed for funding. [Find out what happened next.](#)

Case Study: Transforming Lives Group

Transforming Lives Group has been running since 2014. They work with people who have experience of being ex or current users of harmful substances, homelessness and mental ill health. They offer a multifunctional activity programme, which runs 6 days a week.

We worked with the group to create three funding applications to the Bolton Community Homes Fund, Bolton's Fund Round 36 – Positive Activities for Bolton and the 2023 Achieve Asset Fund. [Find out if they were successful in their funding applications.](#)

Success Stories

Quarter 4, 2022 – 2023



Success Story: Proper Good Pasties!

Proper Good is a Greater Manchester wide programme of support and investment for social enterprises, social entrepreneurs and socially minded businesses which is being delivered by Bolton CVS locally.

[Read more to find out how we helped one of Bolton's Social Enterprise Groups.](#)



Success Story: South Sudanese Community Association of Bolton

The South Sudanese Community Association of Bolton was ready to become an independent organisation, came to our Grassroots Development Officer, Rob Bakewell, to help them do just that!

[Find out how they got on.](#)

Next steps, looking forward to Quarter 1, 2023 – 2024

1 Have a new, refreshed looking website and database system

2 Working in partnership with Bolton College to deliver sessions around Food Safety, Presentation Skills and Information Advice and Guidance

3 Develop support for organisations managing volunteers with emphasis on removing barriers

4 Induction plan for new Development Team staff

5 Review resources available to support groups, ensuring consistency and accessibility

6 Deliver the first We Are Here training session

7 Introduce face to face and online Volunteer Passport sessions