



Annual General Meeting (AGM)

Thursday 13th October 2022.

Chair:	Phil Mason	Notes:	Shelley Ashton
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1. Welcome and opening remarks

Phil Mason welcomed everyone 'in the room' and also the 13 attendees on line.

The following hashtags were promoted for use on social media

[#BoltonCVS](#) [#Weareevolving](#).

This Bolton CVS Annual general Meeting is the first time that we have come together in 3 years and is an opportunity to network together and also to look back on the achievements within our sector over the last 12 months, and also to look forward to the future. This includes the launch of Bolton CVS re-brand and our new values that have been developed with trustees, colleagues and partners of the organisation.

2. Minutes of the Annual General Meeting – 23rd September 2021

The minutes of the Annual General Meeting held on 23rd September 2021 were agreed as a true record.

Proposed: Jenny Maher

Seconded: Graham Heywood

All agreed: The Chair confirmed the 2021 minutes as a correct record of the Annual General Meeting.

Amends: None noted.

3. Adoption of new members to Bolton CVS 1 April 2021 – 31 March 2022

Phil with Adrian gave a summary of the membership changes during the year.

- 32 groups joined us; 20 Full Members (based and operating in Bolton), 12 Associate (operating in Bolton but not registered office in Bolton)
- Of the 20 new Full members, 8 of them (40%) are social enterprises (CICs)
- Of the 8 CICs, 2 were formed in 2020 and the remaining 6 all formed during 2021 i.e. we have seen a trend in new social enterprises coming out of the pandemic.
- The CICs cover services for people with learning disabilities, the development of young leaders, the recycling of IT equipment, the promotion of the environment, and sports development.
- We accepted our first non-constituted group into Associate membership; Lend a Hand Horwich. This group emerged out of the initial crisis of the first lockdown and did a sterling work for the Horwich community.
- During the year we identified that 3 of our Membership groups had disbanded.



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New Members 01 April 2021 - 31 March 2023
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Full Members

Recycle IT (Bolton) CIC

Reach North West

Metro Community Boxing

Little Bats Learning

Omega Outdoors NW CIC

Bag the Bug

Tales to Inspire 2021 CIC

New Vision Ministries

Grosvenor Estate Residents Association
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Compass Education

Friends of Green fold

The Sunnyside Club

BYB@Blackrod

Moral & Nuturing Initiative Youth Club (MNI Youth Club)

Belford Drive Area Residnets Association
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Breightment Men in Sheds

Play Sportz

Emmy Bells Support CIC

Bright Leaders CIC

Moss Bank Junior Football Club

Associate Members

Lend a Hand in Horwich

Recreate-U CIC

Home Instead Bolton (Bolton New Care Limited)

Choices Youth Support

Greater Manchester Eczema & Skin Support (GMESS)
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WSH BME Kidney Network

Transport for Sick Children (TfSC)

North West Numbers Ltd

Community Led Initiatives CIC

Bury Defence Academy

Child Action Northwest (CANW)

Call Plus trading as Being There



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4. Our Activity in Action – a timeline

Dawn Yates-Obé, Chief Executive Officer, highlighted Bolton CVS activity over 2021 and 2022 to demonstrate the journey of a group through our offer at Bolton CVS and the incredible people who deliver it.

Some of our colleagues then gave an overview of their roles and how we can support the VCSE sector in Bolton by illustrating a typical group lifecycle.

Rob Bakewell -Grassroots Development Officer

Liz McNabb - Funding Programmes Coordinator

Samim Vali – Volunteer Development Officer

Zahid Patel – Funding & Grants Development Officer

Elaine Butt – Development Manager

Adrian Nottingham – Social Value & Impact Officer

Farzana Patel – Communications & Impact Senior Officer

Dawn thanked the team for sharing some of what has happened during the last year and how the team are here to support the growth of groups in the collective sector.

5. Summary of Financial activity in the year

Shelley Ashton, Head of Finance, gave a summary of some of the key numbers within our Annual Report.

Our total income increased during the year **by £968,110 to £3,410,467**. Of this **69%** came via our Funding Programmes. **19%** came from partnerships with Bolton at Home; Bolton Hospital Foundation Trust; Bolton and South Lancs. Rail Partnership and Greater Manchester Combined Authority – these were to fund posts within Bolton CVS. **7%** was for core funding from Bolton Council including Public Health. **5%** was Unrestricted income self-generated by The Bolton Hub and a number of grants that supported our core costs during the year.

During the year we distributed **£1,252,205** of grants, a decrease of **£254,502** on the previous year.

The Restricted Fund Balance of **£3,388,875** include **£660,770** which relates to the book value of The Bolton Hub. The Annual Report has a summary of all Restricted Funds.

Shelley asked that the Annual Report and Accounts be adopted, copies of which had been distributed prior to this meeting.

Proposed:	Graham Heywood
Seconded:	Georgette Kaye
All agreed:	The chair confirmed the adoption of the Annual Report and Accounts by the membership.
Amends:	None noted.

6. Appointment of auditor

Shelley asked that R.P. Smith and Co. be commissioned to undertake the Bolton CVS audit for the year ending 31st March 2023.

Proposed:	Georgette Kaye
Seconded:	Graham Heywood



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All agreed:	The chair confirmed the appointment of R.P. Smith and Co. as the Independent Auditor for the next financial year.
Amends:	None noted.

7. Appointment of Trustees incl. Honorary Treasurer

Dawn, as Company Secretary, stated that each year we invite membership to nominate Trustees in advance of the AGM.

4 Trustees have been re elected

- David Kay
- Michael Smith
- Vinu Patel
- Georgette Kaye

As this is not over the allowed number of Trustees on the Board, it is the decision of the Board to recommend to the membership to appoint all Trustees to the Board.

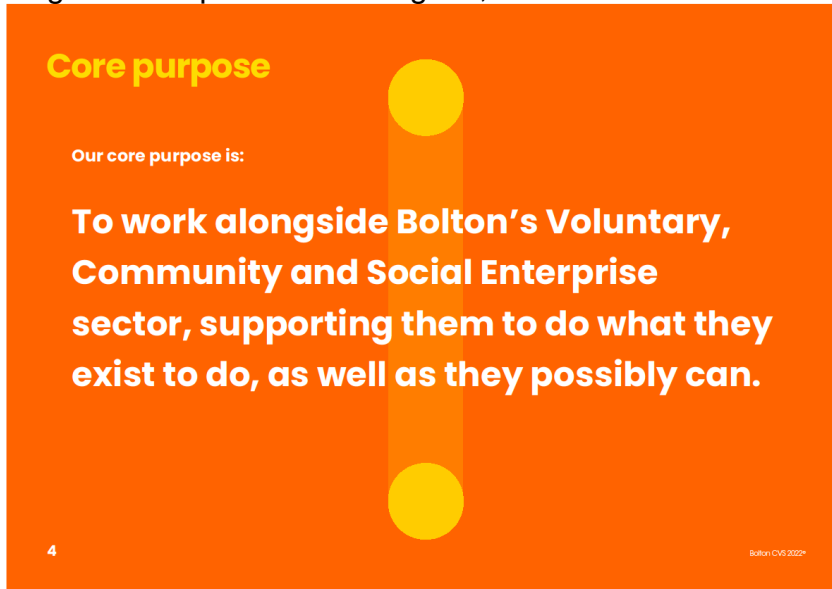
Following the adoption of the accounts David Kay was proposed as Honorary Treasurer and was thanked for his support to the organisation.

Proposed:	Graham Heywood
Seconded:	David Tomlinson
All agreed:	The Chair confirmed the re-election of trustees including Honorary Treasurer.
Amends:	None noted.

8. Our Core Purpose, Values and Brand

Phil introduced this part of the meeting, focussing on how we are committed as an organisation to ensuring that we are progressive and relevant as well as making sure that we are able to meet the needs of an evolving VCSE sector.

Dawn explained the collaborative journey of how we have developed Bolton CVS Core Purpose, Values and Rebrand. Funded by a grant from Bolton at Home, these were developed by Max Media with significant input from colleagues, trustees and stakeholders.



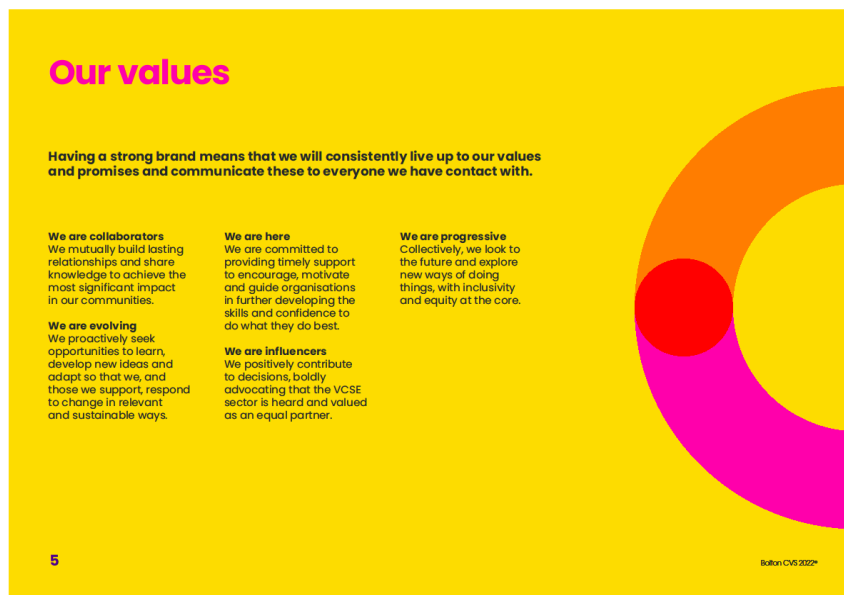
Core purpose

Our core purpose is:

To work alongside Bolton's Voluntary, Community and Social Enterprise sector, supporting them to do what they exist to do, as well as they possibly can.

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Bolton CVS 2022



Our values

Having a strong brand means that we will consistently live up to our values and promises and communicate these to everyone we have contact with.

<p>We are collaborators We mutually build lasting relationships and share knowledge to achieve the most significant impact in our communities.</p>	<p>We are here We are committed to providing timely support to encourage, motivate and guide organisations in further developing the skills and confidence to do what they do best.</p>	<p>We are progressive Collectively, we look to the future and explore new ways of doing things, with inclusivity and equity at the core.</p>
<p>We are evolving We proactively seek opportunities to learn, develop new ideas and adapt so that we, and those we support, respond to change in relevant and sustainable ways.</p>	<p>We are influencers We positively contribute to decisions, boldly advocating that the VCSE sector is heard and valued as an equal partner.</p>	

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Bolton CVS 2022

Helen Clayton, Business Development Manager, led a workshop that asked members and partners what they feel is important to them and how they wanted to see the Values implemented. The results of which will inform hoe the team at Bolton CVS can live these values in our work.

Phil thanked everyone for their contributions and reflections, and stated that this is an ongoing piece of work.as well as acknowledging that this evening is the official launch of The Bolton CVS rebrand.

9. Final remarks and any other business

To close the meeting Phil thanked our members for all that they do for the VCSE sector, and encouraged everyone to take the opportunity to network with their colleagues. The Bolton CVS team for their part in supporting and nurturing the sector and a huge thank you to Dawn Yates-Obé for the sheer hard work in leading the team.

Attended:	
Name	Organisation
Alun Morris	Little Bats Learning C.I.C.
Bhagvati Parmar	Bolton Hindus Age Inspiration Ltd.
Christine Maxwell-Hodkinson	Fortalice Ltd
Cllr Taylor-Burke	Bolton Council
David Holden-Locke	Blackrod Sports and Community Centre
David Tomlinson	The Destitution Project
Dee Luczka	Sapphire Partnerships
Demi-Leigh Chadderton	Bolton at Home
Elanor Gordon	Little Bats Learning C.I.C.
Georgette Kay	Bolton Carers Support
Graham Heywood	BASS
Ibrahim Ismail	Bolton Solidarity Community Association
James Storey	Bolton Housing Care and Support CIC
James Walton	Bolton Newstalk
Janet Lythgoe	GMIM
Jenny Maher	Bolton Community Homes
Joanne Dorsman	ICP
John Hastings	Recycle-IT
Kathleen Delaney	Bolton Neuro voices
Keith Armstrong	Bolton Town Centre Workplace Chaplaincy
Keith Harris	Bolton FM
Kelly Warriner	Bolton Council
Louise McDade	Bolton Together
Margaret Cromarty	Bolton Housing Care and Support CIC
Marie Oxtoby	Bolton Neuro Voices
Michael Smith	Bolton GP Federation
Pam Duxbury	Beacon Counselling
Peter Firth	Carers Trust in Greater Manchester
Peter Wright	Horwich Foodshare (formerly known as The Over 50s Lad's Club)
Phil Mason	Bolton Wanderers in the Community
Rebecca Estcourt	Bolton at Home
Stephen Milward	Bolton Pulmonary Fibrosis Support Group
Vinu Patel	Mandhata Community Centre
Apologies:	
Dave Morgan	Live from Worktown
Olwyn Holgate	Golden Oldies
Suzanne Hilton	Age UK (Bolton)