



# Agenda

## Bolton CVS VCSE Assembly & Annual General Meeting 2023

**Venue:** The Bolton Hub  
**Time:** from 5:30pm for food, AGM commences 6pm  
**Chair:** Phil Mason  
**Chief Executive Officer:** Dawn Yates-Obe

<b>Business of the Annual General Meeting (AGM).</b>			
<b>Time</b>	<b>Activity</b>	<b>Lead</b>	<b>Action</b>
<b>Arrival &amp; Connecting</b>			
<b>From 5.30pm</b>	<b>Arrival of Members &amp; a VIP Bolton CVS Greeting</b>		
	<b>Food and Connecting</b>		
<b>Business of the Annual General Meeting</b>			
6pm	<b>Welcome and opening remarks</b>	Chair	For information
6.05pm	<b>Minutes of the Annual General Meeting – October 2022</b>	Chair	To be adopted
6.10pm	<b>Adopting new members – 1 April 2021 – 31 March 2023</b>	Chair	To be adopted
6.15pm	<b>Summary of Financial activity in the year</b>	Head of Finance	For information
6.20pm	<b>Adoption of the Annual Report of the Board of Trustees and Accounts</b>	Head of Finance	To be adopted
6.25pm	<b>Appointment of Auditors</b>	Head of Finance	To be adopted
6.30pm	<b>Appointment of Trustees incl. Honorary Treasurer</b>	Company Secretary	For confirmation
6.35pm	<b>Final remarks and any other business</b>	Chair	For information/input
<b>Bolton CVS VCSE Assembly</b>			
6.40pm	<b>Our First VCSE Assembly</b>	CEO	For information
6.50pm	<b>Bolton CVS Voice &amp; Influence</b>	CEO	For information
7.05pm	<b>Bolton CVS Membership</b>	CEO / All	For discussion
7.15pm	<b>Closing Remarks &amp; Finish</b>	Chair	For information