



Minutes

Volunteer Development Network Meeting



Tuesday 27th July 2021 1.30pm- 3.00pm


Online via zoom meeting

Chair for meeting: Keith Harris **Minute taker:** Shahenaz Patel

Attendees: Keith Harris, Elaine Butt, Shahenaz Patel, Helen Hesford, Gemma Masingiri, Drissia Ahmed, Samatiben Desai, Hema Chevli, James Walton, Douglas Oxer, Rachel Patrick, Samim Vali, Carlton Milenkovic,

Apologies: Becky Moulton, Margaret Simpson, Peter Sloan

Welcome and Introduction – Agenda items	Lead	Actions
<p>Keith welcomed everyone to the forum, introduced himself to the members, invited members to introduce themselves and also discussed agenda items.</p> <p>Apologies were received for the meeting as above. Minutes of the last meeting were accepted as a correct record.</p>	Keith	
Introduction and Information	Lead	Actions
<p>Keith encouraged members to discuss any burning issue they may have, effects of this situation on the organisations, volunteers and beneficiaries. Any support would be available, sharing information etc.</p> <p>Members discussed issues such as barriers and challenges groups are facing due to the situation, re-opening venues, providing face to face services, list of venues providing face to face services etc.</p> <p>Elaine suggested on CVS website we have list of venues factsheet. (please access the documents)</p>	Keith	<p> Venue in Bolton Open July 2021 Fact</p> <p> How to login and submit your online r</p>
Best Practice in Volunteer Management - Bolton Newstalk	Lead	Actions
<p>James from Bolton Newstalk gave a talk on how they recruit, manage and also engaged volunteers during the pandemic, impact on numbers of volunteers, using digital devices, changed the way of volunteering, changes in expenditure as a result of changes in practice etc.</p> <p>He also discussed about the services they provide to people with visual impairment, how volunteers record news podcast, talking newspaper is popular all over the world, their service users, how to engage volunteers etc.</p> <p>Members actively took part in discussion. Elaine suggested to contact Bolton CVS for funding and grant could be available for the group.</p>	James Walton	All

Volunteering in Hostel – Bolton Bridges - Adullam Housing	Lead	Actions
<p>Helen from Adullam Housing gave a presentation and talked about a variety of housing, support and advice services they provide to community. They also support people with drug or alcohol issues, mental health or physical health issues, offending or safeguarding issues and how to overcome the barriers by signposting to various services.</p> <p>Helen also discussed about volunteering opportunities available, recruitment and induction process, regular support and supervision session for volunteers. Helen also talked about working in partnership with other charities to support the service users.</p> <p>Members actively took part and asked questions on volunteer engagement, donations, referrals, DBS check etc. Doug suggested to contact Lagan’s Foundation for DBS checks for volunteers.</p>	Helen Hesford	All
Training		
<p>Elaine gave a presentation on Bolton CVS training available for groups and volunteers in coming months. She also suggested we may also start to look at more face to face training over the coming months but that delivering a blend of face to face an online at the same time has some challenged. She also invited members to tell us what types of trainings they want Bolton CVS would deliver, and we will try to include in the training programme.</p> <p>Elaine gave information on Communication and language for the early years session on 4th August and Child development in the early years on 12th August, Volunteer Passport 10th August, Volunteer Practice Masterclass 16th August, Volunteer Drop in 4th August. Details of all Bolton CVS Training can be found via this link https://www.boltoncvs.org.uk/training</p> <p>There is a Bolton’s Fund Training session this week To register</p>	Elaine	<p>All interested organisations and individuals to register to attend event and training, also organisations will signpost appropriate individuals to attend.</p>  <p>SP- Online Training info for e-shot July-</p>
Volunteer Development Network – Date and Time		
<p>Next VDN meeting is on Tuesday 21st September 2021 at 1.30pm- 3.00pm.</p>	Keith	All
Any Other Business	Lead	Actions
<ul style="list-style-type: none"> • Drissia Ahmed from 1point talked about their new project Listening Lounge about using Accident and Emergency. More discussion at next forum. • Keith invited members to promote their events with Bolton FM. • Keith thanked members for attending the zoom meeting at Bolton CVS and he encouraged members to engage and get in touch- 	Keith	

Next Meeting: Tuesday 21st September 2021 at 1.30pm- 3.00pm