



Funding and Development Monitoring and Evaluation

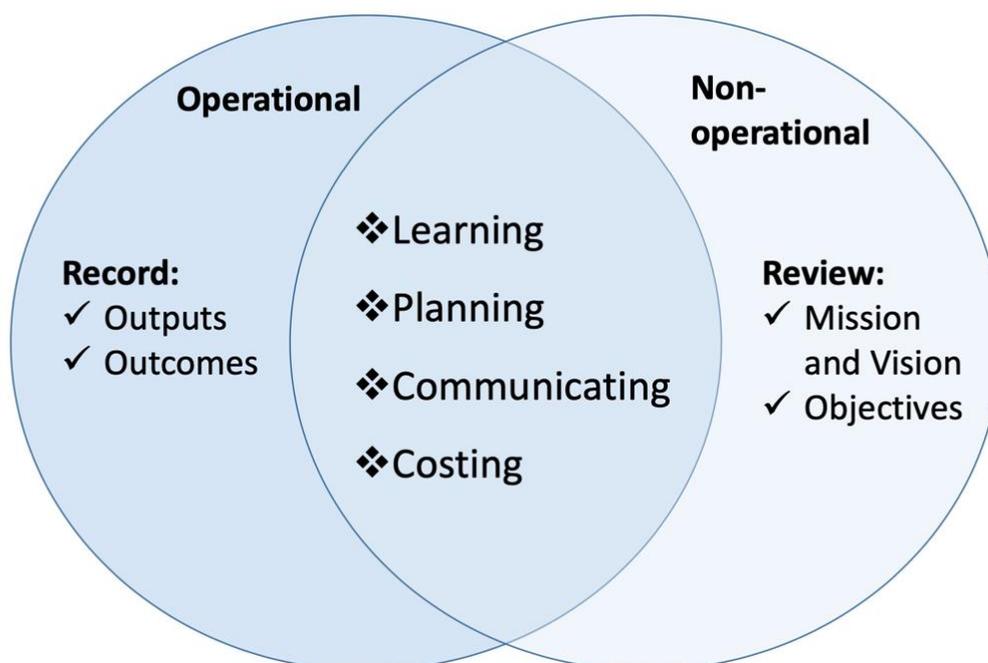
During these unprecedented days of lockdown, furlough, social distancing and Zoom meetings, most of Bolton based VCSE organisations are either operating in very different ways or have had to temporarily close their doors.

Normal monitoring and evaluation practices, along with the rest of 'normal' service delivery, will need to change and adapt. However, now is not the time to stop but it certainly is a time to consider how best we monitor and evaluate both during this current phase of lockdown and then in the future; whatever that might look like.

There are three key reasons why we undertake monitoring and evaluation on a regular basis;

1. To check on the health of our group/organisation
2. To review what is working and as a result plan any changes to service delivery
3. To build confidence with prospective funders and supporters

Whether you are currently operational or non-operational there are important monitoring and evaluation tasks to consider. The following diagram highlights the key considerations;



Operational:

In the light of necessary changes that you may have made to your service in response to the COVID-19 crisis you will need to review the types of data and evidence that you are currently collecting. The what, why and how may have had to change in order to adapt to a change in service delivery.

Inspiring Impact have produced a very helpful webinar on this subject and a copy can be found [here](#).

Non-operational:

Now may be an opportune time to review your organisations mission, vision, objectives, or long-term goals. Planning for the future can be supported by the use of tools such as a SWOT analysis or a PESTLE analysis.

All groups should reflect on the question; “**What are we learning at this time?**”

You might consider reflecting on all or some of the following;

- who is most in need, and what do they need?
- how can we best meet this need with our resources?
- who are we reaching/not reaching?
- what feedback have we had?
- what might we do differently?
- who do we need to collaborate with?

All groups should reflect on the question; “**What are we planning at this time?**”

You might consider reflecting on all or some of the following;

- Business plan update
- New operational model
- What do we measure?
- ‘Build back better’ (Greener, cleaner, fairer)
- Business as usual/Continuity?

All groups should reflect on the question; “**What are we Communicating at this time?**” You might consider reflecting on all or some of the following;

- What is happening
- Consulting/listening
- Journaling
- Newsletter

All groups should reflect on the question; “**What is it costing us at this time?**”

You might consider reflecting on all or some of the following;

- New/Increased costs
- Savings
- Resources
- Assets
- Continuity?

For more information about monitoring and evaluation contact Adrian Nottingham: adrian@boltoncvs.org.uk or call 01204 546055