

# How to submit your on-line Monitoring

1. Go to Bolton CVS website: [www.boltoncvs.org.uk](http://www.boltoncvs.org.uk)
2. Go to **Login for funding and Monitoring**

HOME ▾

Office & Meeting Room Hire

Group Development

Bolton CVS Grants

Bolton's Fund

**Login for Funding & Monitoring**

Training

Volunteering Services at Bolton CVS

## Bolton Community and Voluntary Services

Does your group or organisation need support and guidance? We are here for you!

Our priority will be to support our groups, members and the local community during this difficult time.

You can contact us by phone on 01204 546 055 or e-mail on [info@boltoncvs.org.uk](mailto:info@boltoncvs.org.uk).

Bolton Council's Covid-19 community response line is open, offering vital help to people who need food or essential items. The number to call is

News

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[New Com Champior program in the figh Covid-19](#)

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3. **Username:** use the same email you used when you set up your account to apply for your grant.

**Password:** if you can't remember your password you can request a reminder

4. When you are logged on go to [My applications](#)

Find your grant/investment and select [Submit Monitoring](#) this will take you to a simple on line form to complete

Your receipts. You are required to keep hold of your receipts for 2 years from the date of your application. We may request a copy of your receipts as part of a random audits check

Grant ID	Organisation	Grant Type	Grant Status	Application Received	Amount		Report		Grant Monitoring
					Applied For	Amount Awarded	Due Date	View full application	
7537		Bolton's Fund:Small Grants	Monitoring requested	08 Jan 2019	£ 1,500.00	£ 1,500.00	31 Mar 2020	<a href="#">View</a>	<a href="#">Submit Monitoring</a>