



Guidance Notes

Standing Together in Bolton

Community Safety Investment Programme 2020~2021

Background

Bolton CVS is pleased to be working with Bolton Council and the Be Safe Partnership to deliver a community investments programme in line with the 'Standing Together' strategy for Greater Manchester.

These investments aim to enable Bolton based voluntary and community sector groups and organisations to deliver grass-roots activities, interventions and projects that tackle community safety issues across the Borough.

Investments

- A.** Applications up to £2,500 For Hate Crime awareness raising activities during Greater Manchester Hate Crime Week in *February* 2021 and beyond
- B1.** Applications up to £2,500 (addressing Priorities 1-3 see below)
- B2.** Applications between £2,500- £10,000 (addressing Priorities 1-3 see below)
- B3** Applications up to £20,000 where there is clear collaboration and partnership working with another organisation. **If you wish to apply under B3 please ring Jane Atfield, Funding Programmes Co-ordinator on 07922 423594 or email janea@boltoncvs.org.uk**

You may apply for funding *for both* Hate Crime *and* for an investment under B1, B2 or B3 **so long as both projects are different.**

- ✓ All successful applicants will be expected to share learning about their project at an event in October 2021.

Open for applications	Monday 12 th October
Apply by Application Form	Click here for a link to the Application form
Deadline for applications	Monday 30 th November 5.00pm
Notification of Decision	Monday 21 st December

Funding Priorities

A. Hate Crime awareness raising activities during Greater Manchester Hate Crime Week in February 2021.

If you are applying for funding under A, your project must demonstrate that you will:

- Raise awareness of what hate crime is and/or,
- Increase the reporting of hate crimes.

B. Projects must address one or more of the funding priorities below.

Priority 1 - keeping people safe

Building resilience, feelings of safety and confidence for those who are victims of crime or, at risk of being victimised. Improving information about how victims of crime can access support they need. This can include supporting the victims of crime, antisocial behaviour, modern slavery/trafficking, domestic abuse, sexual violence, female genital mutilation (FGM), forced marriage and 'honour-based' violence and child criminal or sexual exploitation.

Priority 2 - strengthening communities and places

Helping to build resilient and resourceful communities, including online communities, and protecting the places where people live, work, volunteer socialise or travel. This can include reducing intolerance and hate or interventions to support people to stay safe in town centres during the day and or night.

Priority 3 - reducing harm and offending

Empowering individuals to participate in their local communities and wider society to reduce the risk of offending or reoffending. This could include work with young people or adults at risk of offending or reoffending as well as with offenders released from prison aiming to reintegrate in the community.

- You may apply for funding *for both* Hate Crime awareness under **A** *and* for an investment under B1, B2 or B3 **so long as both projects are different.**

We particularly welcome applications

- Developing volunteering opportunities for ex-offenders – please see Giving Back in Bolton for resources to support volunteers with a criminal record. Click here: [Bolton cvs giving-back-bolton-best-practice-guidance](#)
- Working in partnership with other VCSE organisations and Bolton Council Youth Services
- Maximising existing community assets including community buildings and open spaces
- Engaging with individuals who have not previously engaged with community groups
- Using strengths-based approaches to community work, focusing on skills, talents and aspirations
- Projects that have been co-designed

We can fund

- Volunteer expenses
- Staff costs/sessional workers
- Reasonable transport costs if needed to enable people to access your project (you will need to explain this in your application)
- Equipment – we will ask you to explain why you need this equipment
- Reasonable contributions towards project running costs
- Training costs

We will not fund:

- Organisations who have not completed the monitoring of a grant we have previously awarded
- Trips, outings, meals, parties or any other one off activity that does not demonstrate significant community benefit
- Equipment. We won't fund the purchase of equipment for a one-off event. We will only fund equipment that your organisation will retain as an asset. If members of the community to have access to this equipment it has to be used at your premises or loaned to individuals on a short term basis.
- The purchase of alcohol
- Activities of a political or exclusively religious nature
- Projects which will be primarily of benefit to people living outside the Bolton Local Authority Area

- Wages of sports coaches and instructors who are not listed on Bolton Council's Sport Coaches and Instructors Register, where the grant is for work with people aged under 18 year's old
- Individuals or organisations on behalf of individuals
- Organisations or activities that duplicate statutory services
- Organisations that do not operate with a charitable-type dissolution clause or an asset lock
- The cost of projects that take place or are paid for before a grant from us is confirmed
- Deficit funding or repayment of loans, interest or fines
- Fundraising on behalf of another organisation
- Land or building projects where the applicant's ownership or lease is not already in place
- Projects taking place outside of the UK

Who can apply?

To be eligible to apply you must be based and operating in the Bolton local authority area.

- A voluntary or community group with a constitution.
- A registered charity.
- Another type of constituted not for profit organisation. **

Other eligibility factors include:

- Organisations must be up to date with the monitoring returns for any grants managed through Bolton CVS***
- Have a charitable-type dissolution clause or an asset lock.
- Have a bank account in the name of the group (not an individual) with at least 2 signatories of people who are not connected or living at the same address.
- Bank Account – we can't pay money into accounts that are not FSCS protected. This includes companies that offer e-money including prepaid cards and accounts - a well-known example is PayPal.
- Have a minimum of 3 committee members or trustees if you are a community group or charity (2 if you are a social enterprise).
- If your costings include payments to a trustee or committee member, your governing document must allow this and you must have appropriate procedures in place to manage any potential conflict of interest.
- We expect you to have appropriate insurance for your groups' activities.
- Your sports coaches (volunteer or paid) must be registered with Bolton Council's **Register of Sports Coaches** or another suitably recognised body.

- If you are working with children or young people and/or vulnerable adults, your group or organisation needs to have a named committee member or trustee responsible for safeguarding. Your Safeguarding Policy must outline clear steps to take in the event of an incident or disclosure, including who to inform and how to contact them.
- You must have safeguarding training for all staff and volunteers who have face-to-face contact with children and young people or vulnerable adults.

**For un-constituted groups, please get in touch with the Bolton CVS team. We will ask you to tell us who is involved in your project and the name of an organisation that will be able to hold the funding on your behalf, if successful.

***We understand that there can be a variety of reasons why monitoring may be late or incomplete. Our development team are here to support organisations who need support with their monitoring. If your organisation has a recent track record with late, incomplete or inadequate monitoring returns, we reserve the right to provide this information to the grant panel.

Monitoring and Evaluation of your work

You will be asked to provide us with a 6 month up-date letting us know if your project is on track. All grant recipients must provide an evaluation within twelve months of receipt of the grant, on the prescribed form.

You will be expected to attend an event in October 2021 to talk about your work and share learning.

Help and Further Information

If you would like to chat about a potential application or you need help with the application form, please contact the CVS team.

T: 01204 546010

E: funding@boltoncvs.org.uk

Bolton Community and Voluntary Services (CVS)

Registered Charity No: 1003123

Registered Company No: 2615057

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