



Bolton's Fund Round 11

Climate Change

Promoting Sustainability

Allocation: £50,000

Period: 2021-2022

Main fund - Small Investments

Level 1 up to £1,500

Level 2 up to £5,000

Programme Guidelines

About Bolton's Fund

Bolton's Fund has been established to test new and innovative ways of investing and valuing our communities. The Fund is a new investment programme for the voluntary, community and social enterprise (VCSE) sector in Bolton, bringing together funding from Bolton Council, NHS Bolton Clinical Commissioning Group, Bolton at Home and Bolton CVS.

Bolton's Fund investments reflect Bolton's Vision 2030 priorities and evidence based principles from the Marmot Review Report, which outlines the principle causes of health inequality.

The six fund priorities are driven by Bolton's Vision 2030 and the priority areas of focus are informed through Bolton's Joint Strategic Needs Assessment (JSNA), co-design with communities and community intelligence:

1. Children getting the best start in life.
2. Promoting healthy lifestyles and preventing ill health.
3. Empowering everyone in Bolton to reach their potential and take control of their lives.
4. Fair employment and good work for all.
5. Protecting and improving our environment to ensure a healthy standard of living for all.
6. Stronger, cohesive, more confident communities, in which people feel safe, welcome and connected.

The priorities for this opportunity have been co-designed through reviewing the key priorities from the JSNA and other relevant data to ensure that the areas of focus for funding reflect the current issues facing Bolton residents and the place.

Climate Change Promoting Sustainability Fund Priorities

The aim of this funding round is to support projects that will help people and communities in Bolton contribute to making our town and region resilient to climate change.

Box A. Fund Priorities

All projects funded must achieve one or more of these fund priorities

1. Improved awareness around climate change issues
2. More people reducing and re-using resources
3. Improvements to local habitats to prevent biodiversity loss
4. More people connecting with the environment

Projects that foster community action in relation to the above priorities are particularly welcome.

Funding levels available	Total funds available for each level
Micro up to £500 for Youth led projects*	£5,000
Level 1 up to £1,500	£20,000
Level 2 up to £5,000	£35,000

Please see [Climate Change Youth Led Projects Guidelines](#) for full details. For guidelines see Bolton's Fund web page [here](#)

Examples of the kind of projects we could fund include

- “Make do and Mend” projects encouraging people to reduce and reuse.
- Community Tree Planting or rewilding projects.
- Organising participation in a national citizen’s science project such as a ladybird count etc.
- An open homes/buildings event for people to learn about eco-retrofits energy saving ideas.
- Food / cooking events focusing on eating for a low carbon footprint.
- Seasonal nature walks that engage people in some of the effects of climate change.
- A Jugaad workshop
- A community plastic reduction challenge.
- An Eco festival.

What are the time scales?

Open:	Wednesday 10 th February
Deadline for applications:	Monday 22 nd March 5.00pm
Apply on line	Links to the online form are here
Notification of outcome:	Week commencing 26 th April
Payment to successful applicants:	Week commencing 3 rd May

Which fund should we apply to? Youth-led or main climate change fund?

Apply to the **Youth-Led Programme** if you are a group of young people who wish to make your own application to the Climate Change programme. If the young people in your group are part of a voluntary and community group, youth or sports club, you may want to ask a member of staff or a volunteer to help or ‘mentor’ you with your project.*

If you are a voluntary, community or social enterprise group that works with young people who do not want to make their own Youth-Led application, you are welcome to apply to the **General Fund**.

***Please note**, due to the limited nature of this fund we cannot accept funding applications from community groups to mentor individual Youth-Led applications.

What can you spend the money on?

We can fund:

- Volunteer expenses.
- Events that bring communities together.
- To test a new idea in your community.
- Equipment. We will only fund equipment that your organisation will retain as an asset. If you wish members of the community to have access this equipment it has to be used at your premises or loaned to individuals on a short-term basis. We won't fund equipment to be used for a one-off event.
- Reasonable transport costs if needed to enable people to access your project. (You will need to justify this in your application.)
- Sessional worker, coaching costs (or salaries for larger projects.) These need to be in line with recognised pay scales or hourly rates for the type of work you are doing.
- We welcome organisations who pay and/or are accredited Living Wage employers (for more information see: livingwage.org.uk).
- Reasonable contributions towards project running costs. For example, room hire or insurance.
- Training costs. (Don't forget to check out the free training run by Bolton CVS.)

We will not fund:

- Equipment. We will not fund the purchase of equipment for a one-off activity or event or equipment for distribution to community members.
- **Litter picking:** certain equipment for litter picking is already funded by Bolton Council and a number of litter picking groups have equipment to share. Please contact Andrew Kerks, Community Volunteer Coordinator at Love Bolton Hate Litter to find out what is available to groups first before you put a funding application in. loveboltonhatelitter@bolton.gov.uk 07392 108206 / 01204 336689.
- Trips, outings, meals, parties or any other one-off activity that does not demonstrate significant community benefit.
- The purchase of alcohol.
- Activities of a political or specific religious nature.
- Projects that will be primarily of benefit to people living outside the Bolton Local Authority Area.
- Work that statutory bodies (such as schools or local authorities) have a duty to fund.
- Local government or NHS bodies.

- Wages of sports coaches and instructors (paid or volunteers) who are not listed on Bolton Council's Sport Coaches and Instructors Register, where the grant is for work with people aged under 18 years' old.
- Individuals or organisations on behalf of individuals.
- Costs to be passed on to other organisations, for example, Parent Teacher Associations (PTA's) applying on behalf of schools.
- Project and delivery costs incurred or those that are paid for, before a grant is confirmed.
- Projects taking place outside of the UK.
- Deficit funding or repayment of loans, interest or fines.
- Fundraising for another organisation.

Background information and useful Resources

Bolton Green Umbrella

<https://www.boltongreenumbrella.org.uk/>

Climate emergency data for different areas including Bolton

https://trafforddatalab.shinyapps.io/climate_emergency/

GMCVO have done a Public Consultation about VCSE sector in Manchester

<https://www.gmcvo.org.uk/vcse-greater-manchester-next-10-years-consultation>

World Wildlife Fund for accessible information "what is climate change"

www.wwf.org.uk/get-involved/schools/resources/climate-change-resources#resources

Carbon Co-op Projects

<https://carbon.coop/portfolio-category/projects/>

Jugaad Innovation "do more with less"

<https://techstory.in/indian-jugaad-technology/>

Who is Eligible to Apply?

These are the minimum standards you must meet to be eligible to apply for funding. If you need help with any of the points below, please don't hesitate to contact the team at Bolton CVS as we are here to help.

To be eligible to apply, your group or organisation may be a:

- Constituted voluntary or community group.
- Registered Charity.
- Community Interest Companies.
- Company limited by guarantee with community benefit as their aim.
- Cooperative or community benefit society.

Must Have

- At least 3 trustees, committee members or, if a company, 2 directors.
- A bank account in the name of the group (not an individual) with at least 2 signatories of people who aren't married, in a long-term relationship, living together at the same address, or related by blood if a charity or community group.

We can't accept applications from:

- Individuals
- Sole traders
- Organisations based outside the UK
- Anyone who's applying for another organisation
- Organisations that look to make profits and share these profits out privately. This includes organisations without the right asset locks.
- Organisations that don't have at least two people on their board or committee who aren't married, in a long-term relationship, living together at the same address, or related by blood.

Other eligibility factors include:

- Your group or organisation must be based and/or provide benefit to people living in the **Metropolitan borough of Bolton** (Bolton Council's local authority area).
- Organisations must be up to date with the monitoring returns for any grants managed through Bolton CVS*
- Have a charitable-type dissolution clause or an asset lock.
- Have a minimum of 3 committee members or trustees if you are a community group or charity.

- If your costings include payments to a trustee or committee member, your governing document must allow this and you must have appropriate procedures in place to manage any potential conflict of interest.
- We expect you to have appropriate insurance for your groups' activities.
- Your sports coaches (volunteer or paid) must be registered with Bolton Council's **Register of Sports Coaches** or another suitably recognised body.
- If you are working with children or young people and/or vulnerable adults, your group or organisation needs to have a named committee member or trustee responsible for safeguarding. Your Safeguarding Policy must outline clear steps to take in the event of an incident or disclosure, including who to inform and how to contact them.
- You must have safeguarding training for all staff and volunteers who have face-to-face contact with children and young people or vulnerable adults.

*We understand that there can be a variety of reasons why monitoring may be late or incomplete. Our development team are here to support organisations who need support with their monitoring. If your organisation has a recent track record with late, incomplete or inadequate monitoring returns, we reserve the right to provide this information to the grant panel.

Social Value

What is Social Value? Social value is about the wider benefits your project could bring. This could be to the environment, our local economy as well as promoting inclusion, empowerment and happiness. For example:

- If your project involves local volunteers, it could bring new skills and expertise to Bolton.
- If your project builds in environmental benefits by reducing car use, reducing, re-using or recycling materials. Or, by encouraging people to understand, enjoy and protect our wildlife, local nature reserves and green spaces.
- You could decide to purchase materials for your project from an independent retailer in Bolton, resulting in increasing the amount of money circulating within Bolton.
- Your project could require a new paid post. If you employed a Bolton resident, the resulting social value would be that you have contributed to the local economy.
- Your project could be working in partnership with a local business to harness additional skills and resources for the benefit of our community.

- You could decide to use apples grown in people's gardens, collected by volunteers, to make apple pies for a community event. As a result, your wider social value may be empowered individuals and increased connections.

What happens once you submit your application?

Once we have received your application we will complete initial checks to ensure:

- That you meet our minimum standards for eligibility.
- Your application is eligible to apply for the fund.
- That you have completed all outstanding monitoring for any other applications you have that are managed by Bolton CVS.
- That you have answered all the questions.

If you meet all the above your application is then passed for assessment. Each application will be assessed separately by a minimum of 3 volunteer trained grant assessors who will score your application according to the set criteria. The total scores are then collated and presented at a panel meeting where the assessors meet together to make the decision. Other factors, such as the total number of eligible applications and the total amount available for investment are considered by the panel.

Information about the Bolton's Fund Grant assessors:

- Assessors represent individuals from Bolton's Fund partners, community volunteers and representatives of Bolton-based voluntary and community groups and organisations.
- Assessors regularly change – we don't have the same assessors each year or for each funding decision.
- All assessors are volunteers AND volunteer their time.
- All assessors are provided with training and support from Bolton CVS.
- We do not invite members of Bolton Council or those standing for election to assess funding applications.
- No Bolton CVS staff, volunteers or trustees are involved in panel decision making.
- Conflict of interest is managed through an open and transparent 'declaration of interest process'. Conflicts of interest are recorded when appointed as an assessor and at each panel meeting.

Support and Further Information

If you would like to chat about a potential application or you need help with the application form, please contact us on:

01204 546 010 or email funding@boltoncvs.org.uk.

For more information about how we can help your group or organisation please click here: [Group Development Support](#)

Training: for information about all our training click here: boltoncvs.org.uk/training

You can also refer to the **funding information** pages on the Bolton CVS website: <https://www.boltoncvs.org.uk/funding>.

Bolton Community and Voluntary Services (CVS)

Registered Charity No: 1003123

Registered Company No: 2615057

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